

## APPLICATION CHECKLIST FOR SCHOLARSHIP

- A completed and signed application (Online Form). The application will consist of the following:
  - Applicant Information
  - Essay
    - You will be asked to submit a short essay (600 Word Limit) based on your choice of ONE of the three prompts below:
      - Describe a time when you made a meaningful contribution to others in which the greater good was your focus. Discuss the challenges and rewards of making your contribution.
      - What is one unique thing about you and why? (Background, identity, interest or talent)
      - How will your future goals/aspirations contribute to society as an Asian-American?
  
- Required Documents: You must send the following documents in PDF form in a single email to **[scholarships@kcsny.org](mailto:scholarships@kcsny.org)** with the subject line "[First Name, Last Name] 2022 KCS Lee Hoon Scholarship Application"
  - Most recent transcript (official or unofficial is acceptable)
    - File titled: [First Name, Last Name] Transcript
  - Most recent copy of parent/guardian's federal income tax form
    - File titled: [First Name, Last Name] Federal Income Tax Form
  - Resume
    - File titled: [First Name, Last Name] Resume

Resume template and resources available at **[www.kcsny.org/scholarship](http://www.kcsny.org/scholarship)**.

If you are using your own resume template, please be sure to include:

Extracurriculars, Volunteer/Work Experiences and Recognitions/Awards. Please include a minimum of two sentences/bullet points per activity.